



ALL SAINTS CATHOLIC COLLEGE

Specialist in Humanities

Principal:
Karen Colligan

Bradley Bar, Huddersfield, HD2 2JT
T: 01484 426466

Love • Serve • Learn

E: office@aschc.com
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16th July 2020

Dear Parents/Carers,

Re: Wider reopening of school to all pupils from September 2020

We are writing to you in the knowledge that you will be keen to know our plans for September before the summer break. We received the national guidance from the DfE just over 2 weeks before the end of term and since then we have been diligently navigating through the requirements.

Our new Year 7 and Year 11 students will now start College on Wednesday the 9th of September, and all year groups will be in College from Thursday the 10th of September.

We are fully aware that returning to school is vital for children's education and their well-being. Attendance is now mandatory. In light of this, we have been focussed on doing everything possible to reduce both the risk of a case of COVID-19 arising and the impact if a case does occur, including the risk that large parts of the school population could be affected.

The plan is subject to change as we do not know how the COVID situation will change over the course of the summer. We will keep you informed of any alterations to our plans, if necessary.

We are putting as much information as we can in this letter which will also be posted on our website in an effort to be as comprehensive and inclusive as possible. Also, we would be very grateful if you could go through the contents of this communication with your son/daughter so that they are familiar with the details and are prepared for the start of the new term.

We want to reassure you on a number of important points.

Our procedures include:

- A risk assessment will be in place that has been submitted to the Local Authority, and which will soon be ratified by governors.
- Departmental risk assessments.
- Students will be kept in year group bubbles as far as possible from arrival to the College site to the point at which they leave the building.
- Students must not arrive before 8:15 on any morning as they will have to wait in their year group zone outside until entry into College at 8:35.
- As a result of having to wait outside, we are asking that students have a pack-a-mac-type wet weather garment to protect them in the event of rain.
- Staggering break times and lunch times and entering the building through different entry points. At the end of the day the exit of year groups will be slightly staggered across the same exit points.
- Increased cleaning and cleaning materials put in every classroom.



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- Signage on social distancing where possible, signage for classroom queues and clear information on zoning.
- Hand sanitisers available throughout the building for staff and student use.
- Use of paper towels instead of hand dryers.
- Students will be required to clean their hands frequently throughout the day.
- A slightly narrower menu for school meals is on offer in term 1 due to the necessity of having to move students through the dining room at an increased pace to allow for cleaning between year-group sittings.
- Active engagement with NHS Test and Trace.
- Staff who need to approach students closely will wear appropriate PPE e.g. first aid.
- Management of any confirmed cases of COVID-19 amongst the College community in keeping with national and local guidance from Kirklees Local Authority.
- When we know of a confirmed positive case, we will contact the local health protection team and will follow their instructions regarding next steps.

Practical considerations for you and your child:

- Students must arrive no earlier than 8:15am before the start of sessions. They need to make their way to their year group zone which will be monitored by a member of staff. National guidance is still that, **where possible**, students arrive on foot, by bicycle or by car. Students arriving by car should only be from one household and not car share.
- We have arranged with High Park, the pub down the road, and on the same side of the road as us, that families can drop off and pick up from there. Only families with car passes are allowed on the College site. The reasons for the car passes relate to mobility etc and are arranged through the SEND department.
- We ask that students observe current national guidance on the use of personal protective equipment whilst travelling on public transport. This currently **mandates** the wearing of face coverings from the 15th of June. **Bus drivers will not allow students on the bus without a face covering.** We also ask parents to emphasise the importance of impeccable behaviour and social distancing where possible whilst awaiting, boarding, and disembarking from the bus including throughout the duration of the journey. Face coverings can be removed on disembarking from the bus as long as social distancing is observed. We must be mindful that students arriving by car or on foot will not be wearing facial coverings. We ask that your child has 2 face coverings with them each day, and you supply a small plastic bag for your child to put their facial covering in after having removed it in a morning, and another facial covering for returning home. A bin will be available on entry to the building for students to leave their disposable facial coverings, and will also be asked to sanitise their hands.
- Current guidance from the Department for Education states that it is not a requirement for students to wear PPE on the College site, nor is it recommended. Therefore, we will not be allowing the use of PPE on College premises (except in unique circumstances as identified in our risk assessment).
- For school meals we ask that students bring a packed lunch, where possible, and a snack and also a filled water bottle as the water fountains have been turned off for health and safety reasons. There will be no dining room breakfast provision. However, at lunch time there will be hot and cold food available, but not quite the range we normally have, as indicated above.



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- Behaviour for Learning systems will apply as per policy. In the first few weeks we will re-establish our high standards and expectations supporting, challenging and rewarding students as appropriate relating to their behaviour. Especially given the current situation, there will be zero tolerance of misbehaviour and putting the health and safety of others at risk. We would ask that you go through the BfL guidance for September with your child. Students who fail to comply with the rules may be excluded. *Please discuss social distancing with them and the importance of this. The rules around social distancing have slightly changed in that this is essential between staff and between staff and students and should be maintained wherever possible.*
- Students need to be in full school uniform. There is no reason to wash this any more than usual as per national guidance. In order to facilitate risk mitigation, when students have PE on their timetable, they are requested to come into school in their PE kit and remain in this kit for the duration of the day. Spare socks and trainers/shoes may be useful if students are doing orienteering or athletics on damp ground. Students will not be outside for PE in rain.
- Mobile phones must be switched off as usual. **We have made a slight change to our Behaviour for Learning policy in that students are not allowed to use their phones from entry onto the College site until 3:10pm.** Please emphasise the importance of your child complying with this policy.
- Students must bring their own equipment to school. Please see the checklist below.
- Bags are allowed; however, we will not be allowing students to use their lockers due to social distancing. Students and teachers can take books and other shared resources home where appropriate.

It is essential that parents call and let us know if their child shows any symptoms of COVID-19 at home. If this is the case, they should not be sent to school. Likewise, if anyone else in the household, or anyone with whom they have come into contact shows symptoms, or is a confirmed COVID-19 case, students must also remain at home and arrange to have a COVID-19 test. We ask that you inform us immediately of the results of a test so that we can respond where appropriate to protect others.

Please find below the link to current guidance.

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak>

We recommend you have contingency plans in place should your child become ill over the course of the school day for them to be picked up, as they will not be able to use public transport.

Our staff are looking forward to welcoming our students back into school. If you have any questions or concerns, please identify these in an email to office@aschc.com.

If any significant changes occur to the information shared above between now and September, we will inform you of this.

Please find the link to a short survey for individual feedback regarding this information and wider reopening in September. The survey will close on Tuesday 21st July at 12 noon.





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Our responses to any concerns/questions raised will be available from Friday 24th July at 3pm via our website.

[Parent/Carer Survey](#)

In addition, it is vital that we have current contact details. Please check and amend as appropriate on the Parent App.

Please see below for the student checklist.

Warm regards,

Ms K Colligan, and the Senior Leadership Team

Checklist

- Full uniform and school bag
- Black pen, green pen, pencil, eraser, ruler
- Planner
- Students using public transport will require 2 face coverings per day – to be kept in small plastic bags e.g. sandwich bags
- Waterproof garment
- Snacks for first thing in the morning, if required
- Water
- Spare socks and trainers on PE days
- Lunch if not buying a school lunch